



MT. BARKER AGRICULTURAL SOCIETY INC

P.O. Box 844, Mt BARKER SA 5251

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MOUNT BARKER DISTRICT SHOW TRADE SPACE INFORMATION

RULES AND REGULATIONS

All sites are for a **one day (Saturday) Show**.

Payment must have been received by the Show prior to show day.

All Applications must include proof of current Public Liability Insurance and a copy of your Food Registration Certificate (if a food stall). Any applications without this information attached will not be accepted.

All traders and staff are required to comply with any Event Covid Management Plan or similar in place for the event. It will be the responsibility of your business to ensure you are compliant with your Health SA Covid Safe Plan.

Please ensure that a contact person and phone number is indicated on your application form. **No refunds on booked trade spaces will be given unless notified at least 14 days prior to the Show**. The granting of trade space to an applicant is not an entitlement to free admission. Each trade space exhibitor will be issued with two exhibitor's admission passes, which allows two people access on the day, ***each pass admits one person only***. Additional staff passes are available @ \$5.00 each, (see application form). Late applications will incur an extra \$10 fee.

SITE SIZE & POWER:

- **Please note that parking space for vehicles/trailers on the grounds must be included in your site application. There will be no parking available within the grounds unless you have included it in your site booking requirements.** All other vehicles must be removed from the grounds by 8.30am. Please ensure all measurements include tow bars, hitches etc.
- The type of site you require and the type of goods and/or service you will be selling or displaying must be included on the form.
- A limited number of Powered sites are available on a first come first served basis with a maximum of 2 outlets, please indicate your power requirements on the form. Each supply is a maximum of 15amp. Power will only be available from 4pm Friday 24 March 2023.
- Machinery and vehicle exhibitors should indicate in the application form the size of display site needed and whether power is required, and return as soon as possible.

TRADERS TO SUPPLY:

- Trade exhibitors are to provide their own marquees, tents, tables, trestles, chairs and lighting. All extension cords and appliances must show current certified testing tags as these will be inspected prior to the start of the show. Appliances and extension cords without current certification cannot be used. Inspectors are vigilant!
- All stall holders need to provide a 'Certificate of Currency' for Public Liability current for Saturday 25 March 2023 and food vendors also need to provide a 'Council Registration Number' current for Saturday 25 March 2023.

TRADE SPACE SETUP TIMES & REQUIREMENTS:

- Trade space: may be set up between 4.00pm and 7.00pm ONLY on Friday 24 March 2023 or between 6.00am and 8:30am on Saturday 25 March 2023.
- **NO sites are to be dismantled before 4.30pm on Saturday 25 March**, and must be off the grounds by 7.00pm Saturday 25 March 2023.
- All Marquees to be securely erected to withstand moderate to heavy winds.
- All vehicles not contained within your site area must be off the grounds by 8:30am Saturday, unless a paid parking has been booked and allocated.
- Gates will not re-open for leaving until 4.30pm, and for safety reasons, no movement of traffic will be allowed before this time. If it is necessary to leave the grounds before 4.30 an exit arrangement must be made with the Show office and an officer will escort you to the gate.

- It is the responsibility of the stallholder to clear away all rubbish at the end of the day.

SECURITY: The grounds will be secured and patrolled between 7.00pm Friday 24 March 2023 and 7.00am Saturday 25 March 2023. Outside these hours' applicants must make their own arrangements for the safe keeping of their own goods. The Mt Barker Agricultural Society will accept no responsibility for any losses at any time.

CLOVER LEAF TRAIL: Mt Barker Show has its own version of the Yellow Brick Road, which we call the Clover Leaf Trail. You may apply to participate in the Trail by ticking the box on the application form and returning the separate Trail form. ***Involvement requires supplying 200 samples/Items for the Bags sold.*** The benefit to you of course is that more people will visit your site. The trail is not suitable for food vendors (i.e. fast food, coffee etc.). We will confirm your involvement at the time of issuing your site details. Unfortunately we cannot accept last minute participation.

WARNINGS:

- Restriction on goods for sale: the sale of flick, sheath and pocket knives, guns, explosive caps and the like, is prohibited (By the order of the Federal Council of Agricultural Societies). Contravention of any of these conditions may mean removal from the showgrounds.
- The Mt Barker Agricultural Show has a 'no dog policy'. Guide dogs and Assistance dogs and those taking part in the entertainment and the Family Pets Competition are exempt.
- The Mt Barker Show is a restricted alcohol zone. Consumption of alcohol is only permitted within a restricted area and only when purchased at the Show. No alcohol is permitted to be brought onto the grounds by the public.

COMMUNITY NOT FOR PROFIT FREE SITES:

are only for Groups offering free entertainment/activities, but not selling goods, please contact the secretary on 0448 197 730 to discuss.

Trade Site Enquires are preferred via email to trade@mountbarkerdistrictshow.org.au, for urgent matters or on show weekend contact Rex Liebelt on 0407 181 664 after hours.